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## **DEPARTMENT OF THE INTERIOR**

### **Office of the Secretary**

#### **Renewal of Information Collection for *Source Directory* Publication**

**AGENCY:** Indian Arts and Crafts Board, Interior

**ACTION:** Notice and request for comments.

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**SUMMARY:** The Indian Arts and Crafts Board (IACB) collects information to identify and revise listings for the *Source Directory of American Indian and Alaska Native Owned and Operated Arts and Crafts Businesses (Source Directory)*. In compliance with the Paperwork Reduction Act of 1995, the IACB has submitted a request for renewal of approval of this information collection to the Office of Management and Budget (OMB), and requests public comments on this submission.

**DATES:** OMB has up to 60 days to approve or disapprove the information collection request, but may respond after 30 days; therefore, public comments should be submitted to OMB by [INSERT DATE 30 DAYS FROM DATE OF PUBLICATION IN THE FEDERAL REGISTER], in order to be assured of consideration.

**ADDRESSES:** Send your written comments by facsimile (202) 395-5806 or e-mail (OIRA\_DOCKET@omb.eop.gov) to the Office of Information and Regulatory Affairs, Office of Management and Budget, Attention: Department of the Interior Desk Officer (1085-0001). Also, please send a copy of your comments to Meridith Z. Stanton, Indian Arts and Crafts Board, U.S. Department of the Interior, MS 2528-MIB, 1849 C Street, N.W., Washington, D.C. 20240. If you wish to submit comments by facsimile, the number is (202)

208-5196, or by e-mail to “iacb@ios.doi.gov”.

**FOR FURTHER INFORMATION CONTACT:** Requests for additional information or copies of the *Source Directory* application or renewal forms, i.e., the information collection instruments, should be directed to Meridith Z. Stanton, Director, Indian Arts and Crafts Board, 1849 C Street, N.W., MS 2528-MIB, Washington, D.C. 20240. You may also request additional information by telephone (202) 208-3773 (not a toll free call), or by e-mail to (iacb@ios.doi.gov) or by facsimile to (202) 208-5196. You may also review the information collection request online at <http://www.reginfo.gov/public/do/PRAMain>.

**SUPPLEMENTARY INFORMATION:**

**I. Abstract**

The *Source Directory* of American Indian and Alaska Native owned and operated arts and crafts enterprises is a program of the Indian Arts and Crafts Board that promotes American Indian and Alaska Native arts and crafts. The *Source Directory* is a listing of American Indian and Alaska Native owned and operated arts and crafts businesses that may be accessed by the public on the Indian Arts and Crafts Board’s website [www.iacb.doi.gov](http://www.iacb.doi.gov).

The service of being listed in this directory is provided free-of-charge to members of federally recognized tribes. Businesses listed in the *Source Directory* include American Indian and Alaska Native artists and craftspeople, cooperatives, tribal arts and crafts enterprises, businesses privately-owned-and-operated by American Indian and Alaska Native artists, designers, and craftspeople, and businesses privately owned-and-operated by American Indian and Alaska Native merchants who retail and/or wholesale authentic Indian and Alaska Native arts and crafts. Business listings in the *Source Directory* are

arranged alphabetically by State.

The Director of the Board uses this information to determine whether an individual or business applying to be listed in the *Source Directory* meets the requirements for listing. The approved application will be printed in the *Source Directory*. The *Source Directory* is updated as needed to include new businesses and to update existing information.

## **II. Method of Collection**

To be listed in the *Source Directory*, interested individuals and businesses must submit: (1) a draft of their business information in a format like the other *Source Directory* listings, (2) a copy of the individual's or business owner's tribal enrollment card; and for businesses, proof that the business is organized under tribal, state, or federal law; and (3) a certification that the business is an American Indian or Alaska Native owned and operated cooperative, tribal enterprise, or nonprofit organization, or that the owner of the enterprise is an enrolled member of a federally recognized American Indian Tribe or Alaska Native group.

The following information is collected in a single-page form that is distributed by the Indian Arts and Crafts Board. Although listing in the *Source Directory* is voluntary, submission of this information is required for inclusion in the *Directory*.

<b>INFORMATION COLLECTED</b>	<b>REASON FOR COLLECTION</b>
Name of business, mailing address, city, zip code (highway location, Indian reservation, etc.), telephone number and e-mail address.	To identify the business to be listed in the <i>Source Directory</i> , and method of contact.
Type of organization.	To identify the nature of the business entity.
Hours/season of operation.	To identify those days and times when customers may contact the business.
Internet website address.	To identify whether the business advertises and/or sells inventory online.

Main categories of products.	To identify the products that the business produces.
Retail or wholesale products.	To identify whether the business is a retail or wholesale business.
Mail order and/or catalog.	To identify whether the business has a mail order and/or catalog
Price list information, if applicable.	To identify the cost of the listed products.
For a cooperative or tribal enterprise, a copy of documents showing that the organization is formally organized under tribal, state or federal law.	To determine whether the business meets the eligibility requirement for listing in the Source Directory.
Signed certification that the business is an American Indian or Alaska Native owned and operated cooperative, tribal enterprise, or nonprofit organization.	To obtain verification that the business is an American Indian or Alaska Native owned and operated business.
Copy of the business owner's tribal enrollment card.	To determine whether the business owner is an enrolled member of a federally recognized tribe.
Signed certification that the owner of the business is a member of a federally recognized tribe.	To obtain verification that the business owner is an enrolled member of a federally recognized tribe.

**The proposed use of the information:** The information collected will be used by the Indian Arts and Crafts Board:

(a) to determine whether an individual or business meets the eligibility requirements for inclusion in the *Source Directory*, i.e., whether they are either an American Indian or Alaska Native owned and operated cooperative, tribal enterprise, or nonprofit organization, or an enrolled member of a federally recognized American Indian Tribe or Alaska Native group; and

(b) to identify the applicant's business information to be printed in the *Source Directory*.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid Office of Management and Budget control number. The IACB has submitted a request to OMB to renew its approval of this information collection for an additional three years. There are four types of application forms: (1) new businesses – group; (2) new businesses – individual; (3) businesses already listed – group; and (4) businesses already listed – individual. Each respondent will only be asked to complete one application form.

As required under 5 CFR 1320.8(d), a Federal Register notice soliciting comments on the collection of information was published on June 17, 2011 (76 FR 35462). No comments were received. This notice provides the public with an additional 30 days in which to comment on the following information collection activity.

### **III. Data**

(1) Title: *Source Directory* of American Indian and Alaska Native owned businesses.

OMB Control Number: 1085-0001.

Type of Review: Renewal of an existing collection

Affected Entities: American Indian owned or operated arts and crafts businesses

Estimated annual number of respondents: 100

Frequency of response: As needed.

(2) Annual reporting and record keeping burden.

Total Annual Reporting Per Respondent: 15 minutes

Total Annual Burden Hours: 25 hours

(3) Description of the need and use of the information: Submission of this information is required to receive the benefit of being listed in the Indian Arts and Crafts Board *Source*

*Directory.* The information is collected to determine the applicant's eligibility for the service and to obtain the applicant's name and business address to be added to the online directory.

#### **IV. Request for Comments**

The Department of the Interior invites comments on:

- (a) Whether the collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;
- (b) The accuracy of the agency's estimate of the burden of the collection and the validity of the methodology and assumptions used;
- (c) Ways to enhance the quality, utility, and clarity of the information to be collected; and
- (d) Ways to minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other collection techniques or other forms of information technology.

Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, disclose, or provide information to or for a federal agency. This includes the time needed to review instructions; to develop, acquire, install and utilize technology and systems for the purpose of collecting, validating and verifying information, processing and maintaining information, and disclosing and providing information; to train personnel and to be able to respond to a collection of information, to search data sources, to complete and review the collection of information; and to transmit or otherwise disclose the information.

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\_\_November 1, 2011\_\_

Meridith Z. Stanton, Director  
Indian Arts and Crafts Board

Date

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